# Starting to Work in the Czech Republic

Jihomoravské regionální centrum na podporu integrace cizinců 11/6/2019

#### EU vs non-EU citizens

EU citizens and their family members have free access to the Czech labor market

### Types of Visa

Short-stay visa (up to 90 days) Long-term visa (a visa for a stay of over 90 days) Permanent residence

#### Long-Term Visa

You have been residing in the Czech Republic on a visa for a stay of over 90 days and

You intend to temporarily live in the Czech Republic for more than 1 year including the previous visa

And if, at the same time, the purpose of your stay remains unchanged (exceptions are made e.g. for a blue card, employee card, family members or scientists).

### Purpose of Your Long-Term Visa

The purpose of:

- Studies
- Scientific research
- Employment = EMPLOYEE CARD
- Business
- Family reunification
- Investment
- Blue Card (the performance of a highly skilled job)

#### Employee Card

An employee card replaces the visa for a stay of over 90 days for the purpose of employment, a long-term residence permit for the purpose of employment and a Green Card, which is no longer be issued.

Issued by The Ministry of the Interior (Department for Asylum and Migration Policy) for the duration of the employment but not for longer than 2 years

Option of repeated extension of validity

For all types of employment regardless of the level od required professional qualifications

## Employee Card Application

- A valid travel document
- 2 photographs
- A document confirming availability of accommodation to the foreign national
- A contract of employment or an agreement on work activity (or at least a contract for a future contract) with the basic rate of the monthly minimum wage and the amount of weekly working hours of at least 15 hours
- Documents confirming professional qualifications
- You might be asked to submit more documents (extract from the Register of Criminal Records, document concerning recognition of your foreign education, etc.)

#### Looking for a Job

Register of vacancies available to employee card holders: <u>https://portal.mpsv.cz/sz/zahr</u> <u>zam/zamka/vm</u>

## Getting in Touch with Your Future Employer

Curriculum Vitae: http://www.europass.cz/ Motivation letter

### Hiring Process

Can have multiple rounds **Recruiter/HR** professional Hiring manager Can take some time Not hearing back is (unfortunately) not unusual It is OK to communicate with more potential employers at once

## Signing an Employment Contract

#### In writing

- Type of work
- Place of work
- Start of the employment relationship
- Other terms of the agreement (salary, probation period, etc.; their absence doesn't make the contract invalid)

If in doubt, contact our lawyer Translated Czech Labour Code: <u>https://www.mpsv.cz/files/clanky/322</u> <u>1/Labour\_Code\_2012.pdf</u>

#### Changing Employer/Ending Your Employment Contract

Notice period is two months if not agreed otherwise

Change employer connected to your employee card

#### More information regarding visas, employment, etc.

http://www.mvcr.cz/mvcren/article/third -country-nationals-long-termresidence.aspx

http://www.mvcr.cz/mvcren/article/immi gration.aspx

#### lf you're in doubt...

Get in touch with our colleagues at the Centre, we're here to support you – more info here: <u>https://www.cizincijmk.cz/en/non-</u> <u>eu/our-services/expert-counselling/</u>

Consult your situation with the Department for Asylum and Migration Policy – more info here: <u>http://www.mvcr.cz/mvcren/article/cont</u> <u>acts.aspx</u>

## Thank You!